WA TRIATHLON

BUSSELTON FESTIVAL OF TRIATHLON

REGISTRATION GUIDE

3– 4 MAY 2025
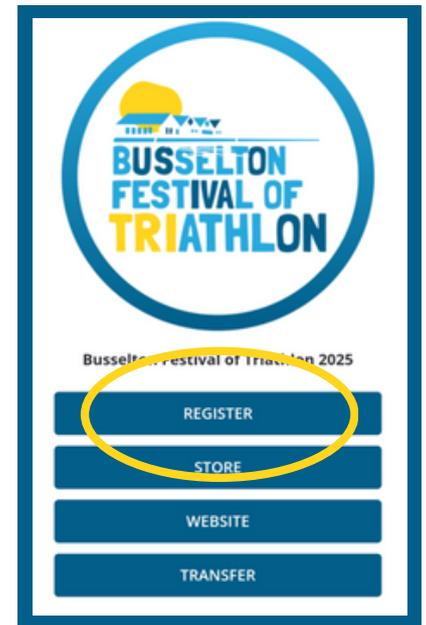
HOW TO REGISTER

STEP 1:

To access the registration page, please visit busseltonfestivaloftriathlon.com.au and click on ENTER NOW on the home screen.

Or scan the QR Code to the right.

STEP 2:

Click on REGISTER button. On a PC, it is to the right on the Race Roster home page.

STEP 3:

You will need to set up a Race Roster account to access the registration form, if you don't already have one.

You can also join up with your Facebook login.

You will then be able to login into your account any time to manage your entry.

You will then need to verify your email address. Click on the link in your "WELCOME TO RACE ROSTER" email.

SUB EVENTS

STEP 4:

Select the sub event category from the list.

A sub event is the event that you wish to do (Busselton 100, Aqua Bike, Foreshore Enticer, Foreshore Sprint and Kids long or short.

CATEGORIES:

These are then broken down further into individuals and teams, plus member and non member price points that are explained below.

Teams are also broken into Team Captain and Team member (Join a team). Please see page 4 for details.

AusTRI Membership

An AusTri membership or ONE DAY LICENCE is required to participate, as the Busselton Festival of Triathlon is a sanctioned Triathlon WA event.

If you have a current AusTri Premium or Standard membership, select the 'AusTri member' option.

If you have a AusTri Basic or Social membership, or are not any type of member, select the 'non member' option. This price includes the ONE DAY LICENCE fee that you must have to participate.

If you wish to upgrade your social or basic membership or become a member, please visit www.triwa.com.au BEFORE registering for the event.

Sub-event

Select a sub-event *

Busselton 100 Individuals- (Sunday 4 May)

Busselton 100 Teams - Premium or Standand AusTri Members (Sunday 4 May)

Busselton 100 Teams -

Busselton 100 Individuals- (Sunday 4 May)

○ **Busselton 100 Individuals - AusTri Premium or Standard members ONLY** $420.00 2km swim, 80km bike and 18km run

○ **Busselton 100 Individuals - Non members or social and basic AusTri members** $450.00 2km swim, 80km bike and 18km run - Sunday 4 May

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Busselton 100 Individuals- (Sunday 4 May)

○ **Busselton 100 Individuals - AusTri Premium or Standard members** $420.00 2km swim, 80km bike and 18km run

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members $420.00 2km swim, 80km bike and 18km run

○ **Busselton 100 Individuals - General** $450.00 2km swim, 80km bike and 18km run - Sunday 4 May

HOW TO REGISTER AS A TEAM

To register as a team for Busselton 100 or Foreshore Sprint, please select from the following "SUB EVENT"

ARE YOU SETTING UP A NEW TEAM = TEAM CAPTAIN

If all of your members are <u>AusTri standard or premium</u> members - select AUSTRI MEMBER TEAM CAPTAIN option

If any of your team are non-members, or basic or social members, you must select the "NON MEMBER" option that includes the One Day Licence - even if **you** are a premium member.

STEP 5:

Fill out the form with your personal details on the form. At the "TEAMS" section, click on "CREATE NEW TEAM".

Fill in your Team name. You will need to add an entry code for your team.

TEAM LEG (SWIM / BIKE / RUN):

Please select which leg/s you are doing.
If you are a team of two, please select the two legs you are doing as team captain. Your teammates will fill this out when they register.

You can change at a later stage which legs the team are doing by signing into your account.

STEP 6:

Once registered as a competitor, you can add another competitor or continue. You can send an email to your teammates to join, once the registration is complete.

Busselton 100 Teams - Premium or Standard AusTri Members (Sunday 4 May)

○ **Busselton 100 Team Captain - AusTri standard and premium member** $510.00 2km swim, 80km bike and 18km run

Busselton 100 Teams - Non member, or basic and social AusTri members (Sunday 4 May)

Teams

Add registrant to a team? *

○ ➕ Create new team

Questions

Team Leg *

Which Leg of the Race will you be completing for the team? Are you the swimmer, cyclist or runner? Remember, in a team of just 2 people, one person will complete two legs of the race and the other person will do one. In a team of 3 people, each team member only completes one leg of the race.

Choose between 1 and 2 options

☐ Swim
☐ Bike
☐ Run

HOW TO CREATE A TEAM – CONTINUED

Read through the 2024 Terms and Conditions, scrolling to the bottom of the page to agree and sign the waiver.

Process your payment, checking your details are correct.

Once complete from the "successfully registered" page, you send an invite to your teammate/s selecting "Email this link". Ensure your teammate/s have the team name and code.

HOW TO JOIN A TEAM

There are a few ways you can join someone's team.

OPTION 1:

A registered person can share the referral link from your confirmation page (or if you cannot locate, please contact triathlon@eventmatrix.com.au and we can share the referral link with you).

OPTION 2:

A new member can go through the normal registration process and select JOIN A TEAM in the sub events area. Select the correct sub event and member/ non member option as per explanation above.
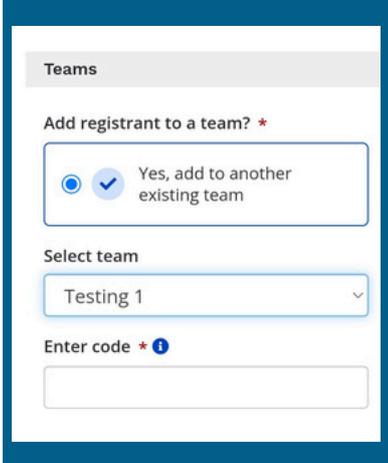
STEP 2:

When they get to the TEAMS section, they need to select YES, ADD TO ANOTHER EXISTING TEAM.

Select the correct team from the drop down list.

Add your team code number.

Continue with your registration.

ACCESS YOUR REGISTRATION FOR A TEAM

Your participant dashboard is where you can manage your information, and your "team" details.

To access your dashboard, you need to follow the link in your confirmation email (this would have been sent from Race Roster. Can't find your confirmation email? Please check your junk/spam folders or contact triathlon@eventmatrix.com.au and we can resend this to you.

To access your dashboard, you will need to login into your Race Roster account.

In your Dashboard, you can view all your details, as well as make certain amendments to your registration by selecting 'edit registration'. If you need to make changes that aren't allowed, please contact triathlon@eventmatrix.com.au for help.

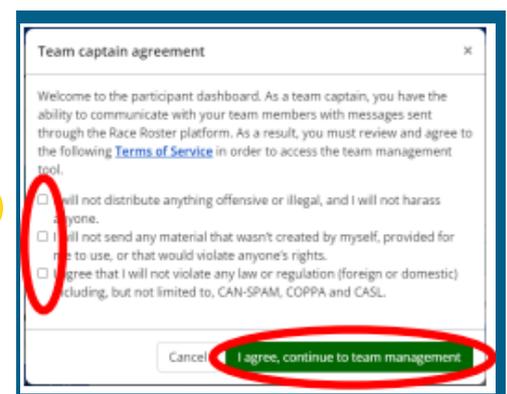If you are in a team, you can also invite a person to your team through the "Invite friends" button, as well as view your team information under the "Teams" tab.
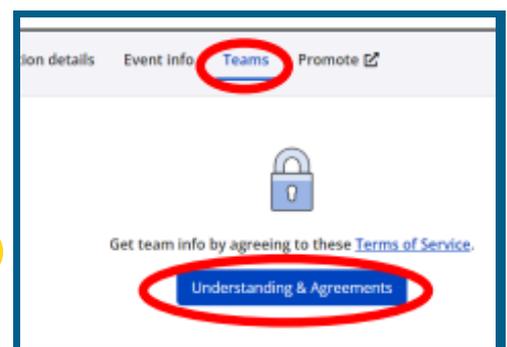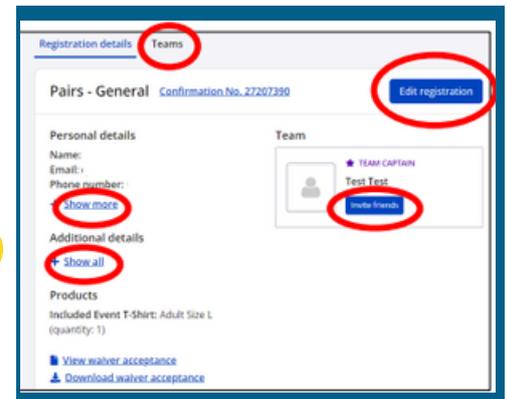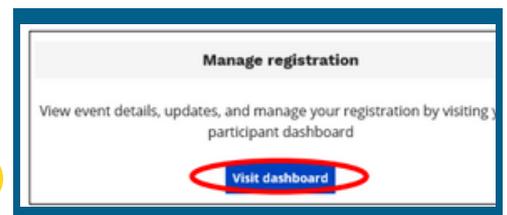
Please note: You can transfer your captaincy to a new teammate. Please read the terms and conditions as fees apply.

IMPORTANT:

Once logged into your dashboard, select the "Teams" tab.

When logging in for the first time you will need to review and accept the agreements before being able to view any details of your pair details.
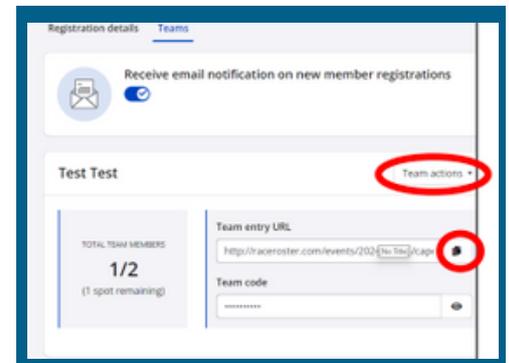
Please click on "Understanding & Agreements" and review and check the boxes to agree.

ACCESS YOUR REGISTRATION FOR A TEAM

From the 'teams' tab you can:

- You can see if your teammates have signed up ·
- See/copy the pair entry URL

- Using the 'team actions', you can edit your "Team" name and connect with your teammates.

FURTHER HELP NEEDED?

For more information on the event visit our website
www.busseltonfestivaloftriathlon.com.au

For payment issues or technical issues with Race Roster, contact
support@raceroster.com

For registration questions, contact triathlon@eventmatrix.com.au